

instant

Application for Exmatriculation

at the end of the WS /SS _____

Surname		First name
Matriculation No.		Course of Studies
Postcode	Town	Street
If you are a member of a committee of the FHW, please give your resignation to the chairperson directly.		

Quittances: (the quittances must be obtained by the students)

Each student requires the quittance from the library, from their course office and from the janitor's office!!! **Please refer to the description of the procedure on the homepage.**

	Date, Signature
<input type="checkbox"/> Janitor's office (arranged by the student advisory service)	
<input type="checkbox"/> Library	
<input type="checkbox"/> BWL office (only Business Administration course)	
<input type="checkbox"/> TM office (only Bus. Admin Trial Model course)	
<input type="checkbox"/> ITM office (only ITM course)	
<input type="checkbox"/> WiR office (only Economic Law course)	
<input type="checkbox"/> GE office (only Green Energy course)	
<input type="checkbox"/> WiPsy office (only Business Psychology course)	
<input type="checkbox"/> Immo office (only Real Estate Management course)	

Reason for the exmatriculation:

<input type="checkbox"/>	(01) Completion of studies after passing the examination (Bachelor/Master)
<input type="checkbox"/>	(04) Changing university
<input type="checkbox"/>	(06) Cancellation or interruption of studies
<input type="checkbox"/>	(09) Other reasons (further details voluntary):
<input type="checkbox"/>	_____

Please note: Your IT services will be deactivated 14 days after your exmatriculation. You will then no longer have access to your data and files or to your FHW email account. Please remember to backup your data before the deadline!

_____ Place

_____ Date

_____ Signature

Exmatriculation survey

Please enclose this questionnaire with your exmatriculation documents and **return it to the Student Advisory Service and Admissions Office.**

Your details will be treated in strict confidence and will only be used to ensure the quality of the courses offered at the FHW. As this data is collected and evaluated separately, some of the questions may be repeated.

1. Gender female male

2. Age _____ years old

3. Which course of studies were you enrolled in at the FHW?

- | | | | |
|--|--------------------------------------|-----------------------------------|-------------------------------------|
| <input type="checkbox"/> BWL | <input type="checkbox"/> Trial Model | <input type="checkbox"/> ITM | <input type="checkbox"/> WiR (B.A.) |
| <input type="checkbox"/> WiR (LLB) | <input type="checkbox"/> WiPsy | <input type="checkbox"/> MuT | <input type="checkbox"/> E/I |
| <input type="checkbox"/> UGS | <input type="checkbox"/> M.A. ITM | <input type="checkbox"/> M.Sc. GE | <input type="checkbox"/> M.Sc. MeS |
| <input type="checkbox"/> M.Sc. Automation Technology | <input type="checkbox"/> M.A. OMT | | |

4. In which semester are you being exmatriculated?

1. 2. 3. 4. 5. 6.
7. 8. 9. > 9.

5. Why are you being exmatriculated? (max. three answers possible)

- Completion of studies after passing the examination (Bachelor/Master)
- Change of course of studies (within the FHW)
- Change (the same course of studies at another university)
- Change (a different course of studies at another university)
- Final exam not passed
- Job offer
- Family reasons (children, care)
- Health reasons
- Financial reasons
- Lack of previous knowledge
- Good previous knowledge but too high pressure to perform
- Lack of interest in the subject
- Other expectations regarding the course of studies
- Lack of practical relevance
- Boring course
- Badly organized course
- No good supervision by the teachers

- I did not feel comfortable (lack of contacts)
- I did not find Heide/Dithmarschen attractive
- Other reasons: _____

6. What are you going to do now?

- Apply for a job
- Start working (I have already found a job)
- Continue studying
- Teaching
- Further vocational training
- Continue working in my old profession
- Take a break or take care of myself or others
- I do not know yet

What did you like about your studies at the FHW?
What did you not like about your studies at the FHW?
Do you have any further comments?